

## Trust services

# Trust company charity services

### Introduction

Our specialist charity administrators provide a wide range of professional services, tailored to your individual needs. From a family fund to an incorporated association, we can be on hand from its creation to provide support and guidance together with expert accountancy and tax advice, as necessary, to ensure your organisation achieves its aims and objectives.

### The service

The same care, courtesy and attention to detail are applied to all aspects of our work and, as appropriate, we are able to offer:

- Professional trusteeship providing a consistent body during the lifetime of the charity, aiding co-trustees and ensuring that the obligations of such a position are understood by both present and future trustees.
- Administrative and secretarial support, including co-ordinating applications for funding, arranging for distributions to be made, facilitating trustees' meetings and so on.
- Accounts preparation in all formats, from income and expenditure to accruals accounting. We will ensure that accounting requirements are met and facilitate independent examinations or audits as necessary.
- Charity Commission compliance, including completing and filing the charity annual return and ensuring all relevant regulations are met.
- Taxation advice, including preparation of trust returns when issued and completion of tax repayment claims when applicable, liaising with the HMRC as necessary.

### Benefits

Charities are governed by complex and ever changing legislation, accompanied by regulations imposed by the Charity Commission and further external influences from the accounting boards. Trustees need to be fully aware of their administrative responsibilities but when adding to that the accountancy compliance and tax knowledge required, then what should be an admirable and rewarding position can become an onerous obligation. You can be assured that our administrators have the expertise to ensure that your charity or association runs smoothly whilst being fully compliant with the legal obligations imposed on you.

For more information please contact:

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## **Fees**

Our work is competitively priced and like most professional advisers we make an hourly charge. Charges depend on the extent of our involvement and we will be happy to give a more accurate indication of our fees on an individual basis.

## **Our experience**

We are a trust company which specialises in all aspects of trust work. As such we are ideally placed to act as a professional trustee or to work alongside and compliment the role of the trustees. We have an extensive skill base that includes registered trust and estate practitioners, chartered tax advisors and qualified accountants and through our experience with all manner of charitable organisations, we are able to offer an accessible, dependable service tailored to your needs.

## **Rathbone Trust Company Services available include:**

### **Taxation**

- Tax returns for individuals and trusts
- Pension planning
- Investment tax planning
- Self assessment enquiries
- Tax investigations

### **Tax planning**

- Wills and Inheritance Tax
- Capital Gains Tax
- Offshore planning
- Income tax

### **Trust services**

- Trust administration
- Trust accountancy
- Trusteeships

### **Charities**

- Preparation of accounts for charities
- Administration
- Tax returns for charities

### **Executorship and probate**

- Executorships
- Estate administration
- Support work for solicitors and other agents
- Preparation of accounts to beneficiaries and the Inland Revenue

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